**Obtaining Informed Consent from Animal Owners**

A generic consent template can be found on pages 2-4 and be modified according to your study requirements.

1. Please number each statement in the consent form.
2. Please do not remove mandatory statements 1-14
3. Depending on the nature of your project, you may need to add some additional consent statements regarding future use. Some suggested/optional consent statements have been provided in the template. Add or delete as necessary.
4. Remove the red guidance wording and insert the information required in yellow highlighted areas before submitting your application.
5. Further guidance can be found [here](https://www.ukdataservice.ac.uk/manage-data/legal-ethical/consent-data-sharing/consent-forms.aspx).

**Owners’ Informed Consent Form**

Thank you for considering taking part in this research.

Please complete this form after you have read the Information Sheet and/or listened to an explanation about the research.

Title of Study:

University of Surrey Ref:

Chief Investigator (CI):

CI Contact Details:

Participant Type/group:

Animal Details: ID: Spp/Breed: Age: Sex: M /F

The person asking for your consent must explain the project to you before you agree to take part. If you have any questions about the Information Sheet or their explanation, please ask the researcher before you make your decision. You will be given a copy of this Consent Form and the Information Sheet to keep and refer to at any time.

By **initialling** each box, you are consenting to this part of the study. Any un-initialled boxes will mean that you DO NOT agree to that part of the study and this may mean you are ineligible for the study.

| **Taking part in the study** | | |
| --- | --- | --- |
|  | Statement | Please initial each box |
| 1 | I confirm that I have read and understood the information sheet version [version x] and dated [date dd/mm/yy] for the above study. I have been given a full explanation by the researchers of the nature, purpose, location and likely duration of the study, and of what my animal and I will be expected to do. |  |
| 2. | I confirm I have legal authority to provide consent for the animal(s) in this study. |  |
| 3. | I have been advised about any risks to my animal’s health and well-being and any discomfort which may result. I have been given the opportunity to ask questions on all aspects of the study and have understood the advice and information given as a result. |  |
| 4. | I shall inform the investigators immediately if I notice any changes that may affect my animal’s health and/or the study results |  |
| 5. | I understand that in accordance with the English law, insurance is in place which covers my participation in this study as detailed in the ‘Owner’s Information sheet’. |  |
| 6. | I agree for my animal’s data/data and samples to be used for this study. |  |
| 7. | I understand that I am free to withdraw at any time during the study without needing to justify my decision, without prejudice and without my legal rights or animal’s care being affected. |  |
| 8 | I understand that I will be able to withdraw my non-anonymised data up to [insert date if stated on Information Sheet] OR [insert text clearly defining time limit e.g. “one month after the interview”]. |  |
| 9 | I understand it is not possible to withdraw anonymous data from myself and my animal once it is already collected. |  |
| 10 | I understand that information I provide may be subject to review by responsible individuals from the University of Surrey and/or regulators for monitoring and audit purposes. |  |
| 11. | I understand that information I provide will be used in various anonymised outputs, including [report, publication, presentation, website etc]. |  |
| 12. | I understand that my personal data, including this consent form, which link me to the research data, will be kept securely in accordance with data protection guidelines, and only be accessible to the immediate research team or responsible persons at the University. |  |
| 13. | I understand any personal contact details collected about me, such as my phone number and address, will not be shared beyond the study team |  |
| 14. | I confirm that I have read and understood the above statements I have been given adequate time to consider my participation and I freely consent to my animal participating in this study. |  |
| **15.** | OPTIONAL I agree to the researchers accessing my animal’s medical record. |  |
| **16** | OPTIONAL. I understand that my anonymity cannot be guaranteed in the [discussion forums/focus groups], but participants will be asked to keep the discussions confidential and the research team will keep any information collected confidential. |  |
| **17.** | OPTIONAL. I agree to keep the discussions in the [focus groups / forums] confidential. |  |
| **18.** | OPTIONAL. I consent to the processing of my special category data [race; ethnic origin; politics; religion; trade union membership; genetics; biometrics; health; sex life; or sexual orientation] for the purposes stated in the information sheet. |  |
| **19.** | OPTIONAL. I consent to the [audio recording/video recording/photo] of myself and or my animal] to be used for the purposes stated in the information sheet. |  |
| **20.** | OPTIONAL I give consent to anonymised audio recordings/video recordings being played back in reports/teaching/on websites |  |
| **21.** | OPTIONAL. I agree that my real name can be used for quotes |  |
| **22.** | OPTIONAL. I agree for my [personal data/ audio recordings / photos/ videos] to be transferred to research collaborators external to the University of Surrey for the purposes described in the information sheet. |  |
| **23.** | OPTIONAL I agree for the researchers to contact me to provide me with a study results summary **OR**  I understand that I can request a copy of the results from the Chief Investigator (refer to information that you have provided in the Owner Information Sheet to ensure consistency) |  |
| **Future use of the information in the study** | | | |
| **24.** | OPTIONAL I agree to donate my animal’s data/data and samples collected for this study to the University of Surrey to be used in future research and teaching |  | |
| **25** | OPTIONAL I agree for the researchers to contact me about future studies |  | |
| **26** | OPTIONAL I give permission for my de-identified data to be archived [in an external data archive (e.g. UK Data Archive] and shared anonymously with other researchers, in order to carry out future research [specify any restrictions on use e.g. not for commercial use or only safeguarded access]. |  | |
| **27** | OPTIONAL. I consent to my identifiable [personal data/special category data] to be deposited/stored in [name of archive] for similar future ethically approved research studies and I understand that I can withdraw this consent at any time without giving a reason. |  | |
| **28** | OPTIONAL. I agree for my personal contact details to be stored by the research team who may wish to invite me to participate in follow-up studies to this project or in future studies being conducted at the University of Surrey. |  | |

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| --- | --- | --- | --- | --- | --- |
| **Owner Name** |  | **Signature** |  | **Date** |  |
| **Chief Investigator name** |  | **Signature** |  | **Date** |  |
| **OR** |  | | | | |
| **Name of Person taking consent** |  | **Signature** |  | **Date** |  |