

13 steps

to make sure your work is marked fairly and consistently



1

Your lecturer sets your assessment, reviewed by other subject experts.



2



Your lecturer shares details of your assessment and how it will be marked.

i

31,000+ videos created in 2020 to support your learning and assessment.

3



Your lecturer answers questions in your seminar, discussion board or Q&A session.

4



You submit your assessment, or you sit your exam.

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+95,100 assessments go through this process each year.

5



Assessment is normally marked and students provided with constructive feedback within three semester weeks (exams follow a slightly different timeline).

6



A sample of work is then looked at by a second lecturer for fairness and consistency.

7



Some assessments, like dissertations, are marked twice.

8



Sometimes marks are raised or lowered.

9



Your provisional (non exam) assessment marks and feedback become available on SurreyLearn.

10




Academics from other universities (External Examiners) review samples of work. They report to and attend a Board of Examiners along with your lecturers.

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+200 External Examiners from other universities assess our marking each year.

11



Rarely they may find an unusual range and ask for an adjustment.

12



Your provisional marks become agreed on your student record.

13



The University reflects on outcomes across all programmes.

