

Downloading BSI Standards to your own device

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Getting started

Either start your search from your module Online Reading List to open the Standard you've been asked to read, or search for '**British Standards Online**' in <u>SurreySearch</u> to open the BSI BSOL database.

Please note:

You can view standards online without following any additional steps outlined below

If you are using a University machine (e.g. in the Library building) you should also be able to download to PDF without the need for the additional steps outlined below.

However, occasionally, and especially if you are using your own device, due to the BSI digital rights management, you will need to follow these next steps to set-up downloading to PDF (you should only need to do this once):

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Home My Account Bro	owse for Standards My Favourites Help and Fa	FAQs E.g. BS 123 or valves Q Advanced Search
New Search C	BSI has been gradually implementing Digital Rights Manageme In order to continue to download and print documents from ye download the FileOpen plug-in. Your access to view standards remains unaffected.	nent across its documents. your British Standards Online subscription, you are required to
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Only show results within my subscription		Sort by ▼ Items per page ▼
	BS ISO 3400:1997+A1:2009 Cinarettes: Determination of alkaloids in smoke condensates	s Spectrometric method

Downloading the FileOpen Plugin:

From within BSI search results screen you will see the option to download the Fileopen plugin installer.

Or go direct: https://plugin.fileopen.com/

FileOpen	Installers FAQ Re	moval Contact Us
Fi	eOpen Client Installers	
FileOpen Systems provides a set of free plu FileOpen software. These include plug-ins fi platforms. If you landed on this site while try FileOpen plugin to access the file. Note that opening of documents, the publisher's perm FileOpen	-ins and viewers that can be used to access docum r Adobe Acrobat™ and Reader™, and standalone v rg to open PDF document, that means the publishe nstallation of the FileOpen Client software is not su sion is also required. Click here for plug-in uninstal	tents encrypted with the viewers for handheld rr requires you to install fficient to enable ll/removal instructions.
Windows Installers	FileOpen Exe Installer [998] (recommended)	←
	MSI Installer for 64-bit systems [998]	
System Requirements	64-bit Windows 10 or later, Server 2016 or later	
	Adobe Reader/Adobe Acrobat 9.0 or later	
Which installer should I choose?	We recommend the .exe installer for normal intera will install the correct version for your platform.	active installations as it
	The .exe and .msi installers are equivalent. We pr network deployment by system administrators.	rovide .msi installers for
	For 32-bit and/or older versions of Windows use t	he 0996 Exe Installer
FileOpe macOS Installers:	Plug-in Installer for Macintosh macOS 12+ Installer	

Using 'admin by request' on a University machine:

Note: On a University managed machine you'll need 'admin by request' to install the Plugin and allow changes to your machine:

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When you download the fileOpen exe installer in Chrome you get a small popup appear bottom left indicating the progress of how much of the file has been downloaded, assuming you don't change the page you're viewing.

	Open Always open files of this type
	Show in folder
	Cancel
FileOpenInstaller (1).exe	~

Once downloaded, click on the filename or the option box next to it and select **'show in folder**'.

If not it'll be in the downloads folder in file explorer, under This PC.

Right click on the file and select 'run as administrator'



Select yes when the user account dialogue box pops up (shown below)



Then the installer will start and a case of **Next**, **agree to the license agreement**, **next**, **next** (standard recommended install), **install**, if it recommends to automatically close 'FileOpenManager' select **next**, and finally **finish**.

How do I set Adobe Acrobat to be my default PDF viewer in windows 10?

You first need to either click on the start menu or press the '**windows**' key (it is typically the second key to the left of the spare bar) and start to type in **default**. And select **Default apps**



The **Default apps** in settings will be displayed and if you scroll down the list you will find the option your after **Choose default applications by file type** as shown below

Settings	
යි Home	Default apps
Find a setting	Windows Media Player
IΞ Apps & features	Photo viewer Photos
띠 <u></u> Offline maps	Video player
다 Apps for websites	Windows Media Player
□ Video playback	Web browser
Startup Startup	Google Chrome
	Reset to the Microsoft recommended defaults Reset
	Choose default applications by protocol
	Set defaults by app

DO NOT BE TEMPTED to change anything else and scroll down the list until you find **.pdf** Adobe Acrobat Document

You will find if you move the mouse curser to where there is a little bar on the lefthand side of the box it will display a much bigger scroll box you can drag down with your mouse to scroll down the list significantly faster.



By default, this is set to Microsoft Edge



If you now click on the application that's been associated to open **.pdf**, in this case Microsoft Edge, it will display another dialogue box asking to choose a different application. You now need to select **Adobe Acrobat DC** as shown below ← Settings

命 Choose default applications by file type						
.pcb PCB File	+	Choose a defa	ult			
.pch PCH File	+	Choose a defa	ult			
.pdb PDB File	+	Choose a defa	ult			
.pdf Adobe Acrobat Document	2	Microsoft Edg	e			
.pdfxml Adobe Acrobat PDFXML Document	+	Choose a de	Choose an application			
.pds PDS File	+	Choose a de	Microsoft Edge Recommended for Windows 10			
.pdx Adobe Acrobat Catalog Index	<mark>المر</mark>	Adobe Acrol	Adobe Acrobat DC			
.pef PEF File		Photos	8 Brave			
.perfmoncfg Performance Monitor Configuration	\bigotimes	Resource an	Firefox			

Once selected it will now change to reflect the update

☆ Choose default applications by file type

.pcb PCB File	+	Choose a default
.pch PCH File	+	Choose a default
.pdb PDB File	+	Choose a default
.pdf Adobe Acrobat Document	۶	Adobe Acrobat DC
.pdfxml Adobe Acrobat PDFXML Document	+	Choose a default

Now close the **Settings** dialogue box

If you wish to open up downloaded PDFs into Adobe Acrobat click on the file and from the displayed drop down dialogue box that appears ensure you select 'Always **open with system viewer'** – if you have set the default pdf reader to Adobe Acrobat that is what in fact will happen. If you select open Chrome will try and open the file using its own built in PDF viewer and as it's encrypted it can't flagging an error message.



(You should not need this next bit it's in case you would rather download rather than have chrome open a downloaded PDF automatically – thankfully BSI online gives you the option to Download PDFs) -----

Setting up Chrome to SAVE rather than automatically open your PDFs:

Type or paste chrome://settings/content into address bar as shown below



Scroll down the list and select **additional content settings** to expand the additional settings and you will then be able to select **PDF documents** as shown below:

💠 Se	ttings – Site settings	× +	~	-		×
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And you will then be able to change from **Open PDFs in Chrome** to **Download PDFs** instead

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And you can now close your web browser.